

Internship Opportunity



MICHIGAN SENATE — SENATOR JIM RUNESTAD

Senator Jim Runestad is chair of the Senate Finance Committee, which oversees tax policy for the state of Michigan. He is also a member of the Appropriations; Education and Career Readiness; Judiciary and Public Safety; and Families, Seniors and Veterans committees. He represents southwest Oakland County, and his numerous legislative initiatives include topics such as privacy protections, limiting the scope of government, and promoting free speech.

SUMMARY DESCRIPTION: The individual will provide assistance to the senator and staff in the areas of legislation, communications, constituent affairs, research, and general office management.

MINIMUM QUALIFICATIONS INCLUDE: Applicants should be enrolled in an undergraduate or graduate-level academic program and possess strong written and verbal communication skills. A basic understanding of the legislative process and computer office programs is helpful.

STATUS: This is an unpaid position. Hours are negotiable and school credit can be arranged.

INTERESTED APPLICANTS PLEASE SUBMIT A RESUME AND COVER LETTER TO:

Senator Jim Runestad
PO Box 30036
Lansing, MI 48909
Email: SenJRunestad@senate.michigan.gov

The Michigan Senate considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, height, weight, disability, marital status, or any other legally protected status. If you are a person with a qualified disability, you may request any needed reasonable accommodation to participate in the application, testing, and/or interview process by contacting the Senate ADA Coordinator at 517-373-1675.

STATE SENATOR
JIM RUNESTAD